

Permit Simplicity Project Application

Refer to the Permit Simplicity Checklist for additional requirements
prior to submitting a Permit Simplicity Project

1. Name and Registration Number of the Permit Simplicity Certified Professional (PSCP):

2. Email address & Phone Number of the PSCP: _____

3. License number and License Category of the PSCP:

4. Project Address: _____

5. Project Scope of Work:

6. Project Plans: By signing below, the project Permit Simplicity Design Professional attests and affirms that the project plan submittal includes all aspects of items 1-3 below as specified in Oxnard City Code 26-30:

1. A cover sheet shall be attached to each set of plans. Each cover sheet shall:
 - a. Be signed and stamped by the Permit Simplicity Certified Professional responsible for preparing the plans;
 - b. Contain an Index of Drawings, where applicable; and
 - c. Contain the following certification statement, which shall be wet-inked in black or plotted to the cover sheet: "I hereby certify that any and all included drawings are prepared by me, under my supervision, or reviewed by me and to the best of my professional knowledge conform to the City's building codes, and other applicable laws pertaining to public health and safety." Such certification statements shall be signed by the Permit Simplicity Certified Professional who prepared or reviewed the plans.

2. Each set of plans must be:
 - a. Sealed by the Permit Simplicity Certified Professional certifying the plans;
 - b. Prepared by, under the direct supervision of, or reviewed by the Permit Simplicity Certified Professional certifying the plans; and
 - c. Attached to a cover sheet conforming to subsection (1) of section (D) of this section.
3. Each page of each set of plans shall contain the following
 - a. The text “Permit Simplicity Certified by (name of Permit Simplicity Certified Professional)” and the date; and
 - b. The date the Building Official or his or her designee reviewed the plans and the name of the reviewer.

Printed Name

Signature

Date