



Development Impact Fee Annual Report City of Oxnard



For the Fiscal Year Ending June 30, 2019

Prepared by:



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22 Executive Park | Irvine, CA | 92614

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Executive Summary

Development Impact Fees are fees imposed by local government on new development projects to finance the acquisition, construction, and improvement of public facilities and infrastructure needed to serve those projects. California state law requires local agencies to prepare a report on the status of their Development Impact Fee (DIF) program on an annual basis. This report meets the legal requirements for Fiscal Year 18/19 (July 1, 2018 thru June 30, 2019).



Figure 1 – City of Oxnard Civic Center

Section 1 - Requirements of the Mitigation Fee Act (AB1600)

Assembly Bill (AB) 1600, commonly known as the Mitigation Fee Act, was enacted by the state of California in 1987 and created Section 66000 et. seq. of the Government Code and was amended by Assembly Bill 518 and Senate Bill (SB) 1693. AB1600 requires the city to report fee information annually and every fifth year. Within 180 days after the last day of each fiscal year, the City must make available the following information from the prior fiscal year:

1. Brief description of the type of fee in the account or fund
2. Amount of the fee
3. Beginning and ending balance in the account or fund
4. Amount of fees collected and the interest earned during the previous year
5. Identification of each public improvement for which fees were expended and the amount of expenditures, including the total percentage of the cost of the public improvement that was funded with fees
6. An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement and the public improvement remains incomplete
7. Description of each interfund transfer or loan made from the account, including the public improvement on which the transferred or loaned fees will be expended, and when each loan will be repaid and the rate of interest the account will receive on the loan
8. Identification of any refunds made once determined that sufficient monies have been collected to fund fee-related projects

The City must make this information available for public review and must present it at the next regularly scheduled public meeting no less than 15 days after this information is made available to the public. This report is intended to satisfy the annual reporting requirements for Fiscal Year (FY) 18/19.

The City of Oxnard currently collects the development impact fees listed in the table below. The table also provides the fund that the fee is deposited into.

Fee	Fund Number
Park Acquisition and Development Fee	352
Storm Drain Facility Fee	353
Circulation System Improvement Fee	354
Growth Requirement Capital Fee (Residential & Non-Residential)	355 & 356
Art in Public Places Fee	547
Water Resource Development Fee	603
Water Capital Facility Charge	605
Wastewater Collection Connection Fee	613
Wastewater Treatment Connection Fee	623

Section 2 – Annual Report

The following section provides information necessary to meet the legal requirements for each impact fee fund. This includes a brief description of the fee, the amount of the fee, the beginning and ending balances, fee revenues collected, interest earned, and the expenditures on each project including the percentage that was funded with fees. It also includes a table summary of whether sufficient funds have been identified to complete future projects and the approximate date by which the construction of the public improvement will commence if sufficient funds have been identified. Any loans are also identified as well as any refunds from the account.

Fund 352 Park Acquisition and Development Fee

Requirement 1. Brief description of the type of fee in the account or fund.

The Park Acquisition and Development Fee (Park Fee) was established by Ordinances 1421, 1448, 1696, 1949, and 2031. The Park Fee requires that all new residential development pay a one-time fee per new residential unit to fund the construction of new parks.



Figure 2 – Windrow Park

Requirement 2. Amount of the fee.

The Park Acquisition and Development Fee for Fiscal Year 2018/2019 is summarized in Table 1.

Table 1: Park Acquisition and Development Fee

Land Use	Fee as of July 1, 2018
One or Fewer Bedrooms	\$150.00
Two Bedrooms	\$200.00
Three or More Bedrooms	\$250.00

Requirement 3. Beginning and ending balance in the account or fund.

Table 2 summarizes the beginning and ending fund balances for the Park Acquisition and Development Fee for Fiscal Year 18/19.

Requirement 4. Amount of fees collected and the interest earned during the previous year.

Table 2 summarizes the fees collected and the interest earned for the Park Acquisition and Development Fee during Fiscal Year 18/19.

Table 2: Park Acquisition and Development Fee Fund Summary

Fund 352	
Park Acquisition and Development Fee	
Beginning Fund Balance as of July 1, 2018	\$ 508,870.57
Revenues	
Fees Collected	\$ 87,400.00
Interest Earned	\$ 23,567.80
Other Revenues	\$ -
Total Revenues	\$ 110,967.80
Expenses	
Project Expenses	\$ (870.00)
Other Charges ¹	\$ (991.68)
Total Expenses	\$ (1,861.68)
Transfers In	\$ -
Transfers Out	\$ -
Ending Balance as of June 30, 2019	\$ 617,976.69

1) Other Charges include expenses for General Fund Indirect Charges, Other/Bank Charges, Developer Reimbursement, and Temporary Assistance.

Requirement 5. Identification of each public improvement for which fees were expended and the amount of expenditures, including the total percentage of the cost of the public improvement that was funded with fees.

Table 3 summarizes the expenditures this past year on Park Acquisition and Development Fee projects.

Requirement 6. An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement and the public improvement remains incomplete.

Table 3 summarizes the planned future expenditures for the Park Acquisition and Development Fee and the anticipated construction start date.

Table 3: Park Acquisition and Development Fee Project Expenditures

Project No.	Project Name	Project Budget	Fund 352 Expense to Date	Fund 352 Expense FY 18-19	Fund 352 Future Expenditures ¹	% Funded by Fee	Approx. Construction Start Date ¹
905701	Cabrillo Neighborhood Park	\$ 16,837	-	-	\$ 16,837	100%	2023
945702	Citywide Park Improvement Program	\$ 320,968	\$ 43,547	\$ 870	\$ 276,551	100%	2023
145702	Cypress (Garden City Acres) Park	\$ 692,000	-	-	\$ 342,000	49%	2021
215702	Del Sol Park Improvements	\$ 520,000	-	-	\$ 520,000	100%	2021
135711	Seaview Park	\$ 1,500,000	-	-	\$ 1,500,000	100%	2022
n/a	Via Marina Park Renovation	\$ 1,265,952	-	-	\$ 1,215,952	96%	2023
n/a	Tsumas Creek Drainage and Linear Park	\$ 3,600,000	-	-	\$ 3,000,000	83%	2022
-	Other Services / Bank Charges	-	-	\$ 309	-	-	n/a
-	Indirect Charges ²	-	-	\$ 683	-	-	n/a
GRAND TOTAL		\$ 7,915,757	\$ 43,547	\$ 1,862	\$ 6,871,340		

1) City of Oxnard 2019-2024 Capital Improvement Program. Construction start date may be revised pending availability of funds.

2) Indirect Charges include costs related to Human Resources, Finance, City Manager, City Attorney, Treasurer, City Clerk, City Council, etc.

Requirement 7. Description of each interfund transfer or loan made from the account, including the public improvement on which the transferred or loaned fees will be expended, and when each will be repaid and the rate of interest the account will receive on the loan.

There were no transfers or loans from this fund in Fiscal Year 18/19.

Requirement 8. Identification of any refunds made once determined that sufficient monies have been collected to fund fee-related projects.

No refunds were made from this fund in Fiscal Year 18/19.

Fund 353 Storm Drain Facility Fee

Requirement 1. Brief description of the type of fee in the account or fund.

The City’s Storm Drain Facility Fees are based on Ordinance 2258 and Resolution 10274. The City imposes a fee on new development based upon their prorated share of the cost of constructing the improvements identified in the City’s Master Plan of Drainage.



Figure 4 – Storm water drains into the Pacific Ocean at Oxnard Shores

Requirement 2. Amount of the fee.

The Storm Drain Facility Fee for Fiscal Year 18/19 is summarized in Table 4 below.

Table 4: Storm Drain Facility Fee

Land Use	Fee as of July 1, 2018
Low-Density Residential (Per Gross Acre)	\$10,645
Medium and High Density Residential (Per Gross Acre)	\$14,637
All Other Land Uses (Per Gross Acre)	\$14,637

Requirement 3. Beginning and ending balance in the account or fund.

Table 5 summarizes the beginning and ending fund balances for the Storm Drain Facility Fee for Fiscal Year 18/19.

Requirement 4. Amount of fees collected and the interest earned during the previous year.

Table 5 summarizes the fees collected and the interest earned for the Storm Drain Facility Fee during Fiscal Year 18/19.

Table 5: Storm Drain Facility Fee Fund Summary

Fund 353	
Storm Drainage Fee	
Beginning Fund Balance as of July 1, 2018	\$ 7,899,270.21
Revenues	
Fees Collected	\$ 199,831.28
Interest Earned	\$ 334,641.25
Other Revenues	\$ -
Total Revenues	\$ 534,472.53
Expenses	
Project Expenses	\$ -
Other Charges ¹	\$ (33,632.58)
Total Expenses	\$ (33,632.58)
Transfers In	\$ -
Transfers Out	\$ -
Ending Balance as of June 30, 2019	\$ 8,400,110.16

1) Other Charges include expenses for General Fund Indirect Charges, Other/Bank Charges, Developer Reimbursement, and Temporary Assistance.

Requirement 5. Identification of each public improvement for which fees were expended and the amount of expenditures, including the total percentage of the cost of the public improvement that was funded with fees.

Table 6 summarizes the expenditures this past year on storm drainage projects.

Requirement 6. An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement and the public improvement remains incomplete.

Table 6 summarizes the planned future expenditures for the Storm Drainage Fee.

Table 6: Storm Drainage Project Expenditures

Project No.	Project Name	Project Budget	Fund 353 Expense to Date	Fund 353 Expense FY 18-19	Fund 353 Future Expenditures ¹	% Funded by Fee	Approx. Construction Start Date ¹
203502	West Fifth Street Storm Drain	\$ 6,500,000	-	-	\$ 6,500,000	100%	2023
n/a	Bartolo Square North Neighborhood Storm Drain	\$ 2,400,000	-	-	\$ 2,400,000	100%	2023
n/a	Blackstock North Neighborhood Storm Drain	\$ 3,700,000	-	-	\$ 3,700,000	100%	2024
n/a	Blackstock South Neighborhood Storm Drain	\$ 550,000	-	-	\$ 550,000	100%	2025
n/a	Cal-Gisler Neighborhood Storm Drain	\$ 1,000,000	-	-	\$ 1,000,000	100%	2024
n/a	Dodge Road Drainage Improvements	\$ 1,100,000	-	-	\$ 1,100,000	100%	2023
-	Other Services / Bank Charges	-	-	\$ 16,989	-	-	n/a
-	Indirect Charges ²	-	-	\$ 16,644	-	-	n/a
GRAND TOTAL		\$ 15,250,000	\$ -	\$ 33,633	\$ 15,250,000		

1) City of Oxnard 2019-2024 Capital Improvement Program. Construction start date may be revised pending availability of funds.

2) Indirect Charges include costs related to Human Resources, Finance, City Manager, City Attorney, Treasurer, City Clerk, City Council, etc.

Requirement 7. Description of each interfund transfer or loan made from the account, including the public improvement on which the transferred or loaned fees will be expended, and when each will be repaid and the rate of interest the account will receive on the loan.

There were no transfers or loans from this fund in Fiscal Year 18/19.

Requirement 8. Identification of any refunds made once determined that sufficient monies have been collected to fund fee-related projects.

No refunds were made from this fund in Fiscal Year 18/19.

Fund 354 Circulation System Improvement Fee

Requirement 1. Brief description of the type of fee in the account or fund.

The City’s Circulation System Improvement Fee (Traffic Impact Fee) was established under Ordinance 2258 and Resolutions 10016, 10673, 13328, 13600, and 13890. The City charges a fee to all new development and redevelopment in the City that generates additional vehicular trips above what can be reasonably associated with the current use of the property. The fee is used to construct improvements to the circulation system.

Requirement 2. Amount of the fee.

The Circulation System Improvement Fee for Fiscal Year 18/19 is summarized in Table 7.

Table 7: Circulation System Improvement Fee

Land Use	Fee as of July 1, 2018
Single Family (Per Unit)	\$8,030
Condo/Townhome (Per Unit)	\$6,278
Apartments (Per Unit)	\$4,745
Mobile Home (Per Unit)	\$3,650
Senior Housing (Per Unit)	\$2,920
General Commercial (Per 1,000sf)	\$7,899
Light Industrial (Per 1,000sf)	\$5,088
Automated Car Wash (Per Site)	\$177,390
Self Service Car Wash (Per Stall)	\$21,462
Gas Station (Per Fueling Station)	\$21,958
Hotel/Motel (Per Room)	\$3,796
New Car Sales (Per 1,000sf)	\$5,030
Church (Per 1,000sf)	\$3,803
Warehouse (Per 1,000sf)	\$3,621
Sit Down or Take Out Restaurant (Per 1,000sf)	\$13,789
Fast Food w/Drive Thru (Per 1,000sf)	\$76,059

Requirement 3. Beginning and ending balance in the account or fund.

Table 8 summarizes the beginning and ending fund balances for the Circulation System Improvement Fee for Fiscal Year 18/19.

Requirement 4. Amount of fees collected and the interest earned during the previous year.

Table 8 summarizes the fees collected and the interest earned for the Circulation System Improvement Fee during Fiscal Year 18/19.

Table 8: Circulation System Improvement Fee Fund Summary

Fund 354	
Circulation System Improvement Fee	
Beginning Fund Balance as of July 1, 2018	\$ 4,384,427.24
Revenues	
Fees Collected	\$ 3,122,668.21
Interest Earned	\$ 254,180.26
Other Revenues	\$ 1,238.53
Total Revenues	\$ 3,378,087.00
Expenses	
Project Expenses	\$ (325,710.34)
Developer Reimbursements	\$ (286,958.00)
Other Charges ¹	\$ (28,689.00)
Total Expenses	\$ (641,357.34)
Transfers In	\$ -
Transfers Out	\$ -
Ending Balance as of June 30, 2019	\$ 7,121,156.90

1) Other Charges include expenses for General Fund Indirect Charges, Other/Bank Charges, Developer Reimbursement, and Temporary Assistance.

Requirement 5. Identification of each public improvement for which fees were expended and the amount of expenditures, including the total percentage of the cost of the public improvement that was funded with fees.

Table 9 summarizes the expenditures this past year on Circulation System Improvement Fee projects.

Requirement 6. An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement and the public improvement remains incomplete.

Table 9 table summarizes the planned future expenditures for the Circulation System Improvement Fee projects.

Table 9: Circulation System Improvement Fee Project Expenditures

Project No.	Project Name	Project Budget	Fund 354 Expense to Date	Fund 354 Expense FY 18-19	Fund 354 Future Expenditures ¹	% Funded by Fee	Approx. Construction Start Date ¹
133101	Rice Ave At 5th St GRD	\$ 79,781,021	\$ 652,418	\$ 323,933	\$ 762,603	2%	2023
153120	Oxnard Blvd ITS	\$ 1,000,353	\$ 194,746	-	-	25%	Completed
183105	Rose Ave & Gary Dr Signal	\$ 830,686	\$ 2,000	\$ 942	-	0%	Completed
183114	Citywide Signal Mod	\$ 103,500	\$ 130	\$ 130	\$ 10,220	10%	2022
203101	Adaptive Traffic Signal	\$ 1,527,000	-	-	\$ 1,527,000	100%	2020
173102	Oxnard Boulevard & Saviers Road Signal Improvements	\$ 885,600	\$ 4,572	\$ 706	\$ 11,248	2%	2022
183101	Oxnard Boulevard Bicycle Facilities Installation	\$ 1,661,180	-	-	\$ 210,474	13%	2022
n/a	San Gorgonio & First Street Realignment	\$ 1,650,000	-	-	\$ 1,650,000	100%	2023
203106	Traffic Signal Modernization	\$ 6,800,000	-	-	\$ 2,800,000	41%	2020
n/a	Tsumas Creek Drainage and Linear Park Construction	\$ 3,600,000	-	-	\$ 600,000	17%	2022
-	Other Services / Bank Charges	-	-	13,672	-	-	n/a
-	Other - Developer Reimbursement ²	-	-	286,958	-	-	n/a
-	Indirect Charges ³	-	-	15,017	-	-	n/a
GRAND TOTAL		\$ 97,839,340	\$ 853,866	\$ 641,358	\$ 7,571,545		

1) City of Oxnard 2019-2024 Capital Improvement Program. Construction start date may be revised pending availability of funds.

2) Reimbursement paid to DR Horton, Alisam Channel Island, and Sunbelt Enterprises in accordance with Resolution 10,272.

3) Indirect Charges include costs related to Human Resources, Finance, City Manager, City Attorney, Treasurer, City Clerk, City Council, etc.

Note: Small variances may be displayed due to rounding.

Requirement 7. Description of each interfund transfer or loan made from the account, including the public improvement on which the transferred or loaned fees will be expended, and when each will be repaid and the rate of interest the account will receive on the loan.

There were no transfers or loans from this fund in Fiscal Year 18/19.

Requirement 8. Identification of any refunds made once determined that sufficient monies have been collected to fund fee-related projects.

No refunds were made from this fund in Fiscal Year 18/19.

Funds 355 and 356 Growth Requirement Capital Fee

Requirement 1. Brief description of the type of fee in the account or fund.

The City’s Growth Requirement Capital Fee funds general governmental facilities such as fire and police stations, City Hall, corporation yards, and recreation facilities. The current fee is based on Ordinance 2258 and Resolutions 10275, 10996, and 12975. The fee is collected based on additional covered space created by any new development. There are two separate funds for this fee. Fund 355 is for residential fees and Fund 356 is for non-residential fees.



Figure 3 –Fire Station No. 8, City of Oxnard

Requirement 2. Amount of the fee.

The Growth Requirement Capital Fee for Fiscal Year 18/19 is summarized in Table 10.

Table 10: Growth Requirement Capital Fee

Land Use	Fee as of July 1, 2018
Residential (Per Square Foot of Covered Space)	\$1.16
Mobile Home Park (Per Square Foot of Home Pad)	\$1.75
Commercial (Per Square Foot of Covered Space)	\$0.60
Industrial (Per Square Foot of Covered Space)	\$0.60
Industrial (Per Square Foot of Uncovered Space)	\$0.04

Requirement 3. Beginning and ending balance in the account or fund.

Tables 11 and 12 summarize the beginning and ending fund balances for the Growth Requirement Capital Fee for Fiscal Year 18/19. Table 11 summarizes the Residential Fee and Table 12 summarizes the non-residential fee.

Requirement 4. Amount of fees collected and the interest earned during the previous year.

Tables 11 and 12 summarize the fees collected and the interest earned for the Growth Requirement Capital Fee during Fiscal Year 18/19. Table 11 summarizes the Residential Fee and Table 12 summarizes the non-residential fee.

Table 11: Growth Requirement Capital Fee (Residential) Fund Summary

Fund 355	
Growth Requirement Capital Fee (Residential)	
Beginning Fund Balance as of July 1, 2018	\$ 900,174.29
Revenues	
Fees Collected	\$ 1,003,570.93
Interest Earned	\$ 52,678.23
Other Revenues	\$ -
Total Revenues	\$ 1,056,249.16
Expenses	
Project Expenses	\$ -
Other Charges ¹	\$ (287,657.35)
Total Expenses	\$ (287,657.35)
Transfers In	\$ -
Transfers Out²	\$ (433,121.00)
Ending Balance as of June 30, 2019	\$ 1,235,645.10

1) Other Charges include expenses for General Fund Indirect Charges, Other/Bank Charges, Developer Reimbursement, and Temporary Assistance.

2) Transfers Out to General Fund for debt service on Civic Center Phase 2 Bonds.

Table 12: Growth Requirement Capital Fee (Non-Residential) Fund Summary

Fund 356	
Growth Requirement Capital Fee (Non-Residential)	
Beginning Fund Balance as of July 1, 2018	\$ -
Revenues	
Fees Collected	\$ 264,358.80
Interest Earned	\$ 2,352.99
Other Revenues	\$ 115.54
Total Revenues	\$ 266,827.33
Expenses	
Project Expenses	\$ -
Other Charges ¹	\$ (6,190.75)
Total Expenses	\$ (6,190.75)
Transfers In	\$ -
Transfers Out²	\$ (144,374.00)
Ending Balance as of June 30, 2019	\$ 116,262.58

1) Other Charges include expenses for General Fund Indirect Charges, Other/Bank Charges, Developer Reimbursement, and Temporary Assistance.

2) Transfers Out to General Fund for debt service on Civic Center Phase 2 Bonds.

Requirement 5. Identification of each public improvement for which fees were expended and the amount of expenditures, including the total percentage of the cost of the public improvement that was funded with fees.

Tables 13 and 14 summarize the expenditures this past year on Growth Requirement Capital Fee projects.

Requirement 6. An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement and the public improvement remains incomplete.

Tables 13 and 14 summarize the planned future expenditures for the Growth Requirement Capital Fee projects.

Table 13: Growth Requirement Capital Fee (Residential) Project Expenditures

Project No.	Project Name	Project Budget	Fund 355 Expense to Date	Fund 355 Expense FY 18-19	Fund 355 Future Expenditures ¹	% Funded by Fee	Approx. Construction Start Date ¹
172201	Fire Station 4 Rebuild	\$ 5,800,000	-	-	\$ 5,500,000	95%	2022
-	Professional Services/Contract ²	-	-	\$ 265,656	-	-	n/a
-	Services-Audit	-	-	\$ 17,270	-	-	n/a
-	Other Services / Bank Charges	-	-	\$ 3,096	-	-	n/a
-	Indirect Charges ³	-	-	\$ 1,636	-	-	n/a
TOTAL PROJECT EXPENSES		\$ 5,800,000	\$ -	\$ 287,658	\$ 5,500,000		
-	Bond Debt Service	\$ 18,965,000	\$ 587,742	\$ 433,121	\$ 4,504,575	27%	n/a
GRAND TOTAL		\$ 24,765,000	\$ 587,742	\$ 720,779	\$ 10,004,575		

1) City of Oxnard 2019-2024 Capital Improvement Program. Construction start date may be revised pending availability of funds.

2) Charges related to development impact fee update.

3) Indirect Charges include costs related to Human Resources, Finance, City Manager, City Attorney, Treasurer, City Clerk, City Council, etc.

Table 14: Growth Requirement Capital Fee (Non-Residential) Project Expenditures

Project No.	Project Name	Project Budget	Fund 356 Expense to Date	Fund 356 Expense FY 18-19	Fund 356 Future Expenditures ¹	% Funded by Fee	Approx. Construction Start Date ¹
-	Services-Audit	-	-	\$ 5,526	-	-	n/a
-	Other Services / Bank Charges	-	-	\$ 80	-	-	n/a
-	Indirect Charges ²	-	-	\$ 585	-	-	n/a
TOTAL PROJECT EXPENSES		\$ -	\$ -	\$ 6,191	\$ -		
-	Bond Debt Service	\$ 18,965,000	\$ 195,914	\$ 144,374	\$ 1,501,525	9%	n/a
GRAND TOTAL		\$ 18,965,000	\$ 195,914	\$ 150,565	\$ 1,501,525		

1) City of Oxnard 2019-2024 Capital Improvement Program. Construction start date may be revised pending availability of funds.

2) Indirect Charges include costs related to Human Resources, Finance, City Manager, City Attorney, Treasurer, City Clerk, City Council, etc.

Requirement 7. Description of each interfund transfer or loan made from the account, including the public improvement on which the transferred or loaned fees will be expended, and when each will be repaid and the rate of interest the account will receive on the loan.

Fund 355 had a transfer of \$433,121 for the debt service payment on the Variable Rate Demand Lease Revenue Refunding Bonds related to the Downtown Civic Center. Fund 356 had a transfer of \$144,374 for debt service payment on the same bonds.

The Variable Rate Demand Lease Revenue Refunding Bonds (Civic Center Phase 2 Project), Series 2006 were issued on December 1, 2006 for \$24,205,000 to finance the acquisition, construction, and improvement of certain public facilities constituting the Civic Center Phase 2 Project. This debt was refunded on April 30, 2018 as part of the Lease Revenue Refunding Bonds Series 2018. The outstanding balance as of June 30, 2019 is \$17,665,000. The impact fee funds 34% of the bond repayment, which means there is an outstanding balance of \$6,006,100 allocated to impact fee funds. The impact fee debt service payment is split 75% from Fund 355 and 25% from Fund 356. This means there is an outstanding obligation of \$4,504,575 for Fund 355 and \$1,501,525 for Fund

356. The payments on these bonds constitute the City’s obligations that exist through the maturity date of the bonds on June 1, 2036.

Requirement 8. Identification of any refunds made once determined that sufficient monies have been collected to fund fee-related projects.

No refunds were made from this fund in Fiscal Year 18/19.

Fund 547 Public Art Program Fee

Requirement 1. Brief description of the type of fee in the account or fund.

The Public Art Program Fee is based on Resolutions No. 9813, 12290, 13013, 13736, and 14124. The purpose of the program is to install works of art in conjunction with new development in locations accessible to the public. This fee is designed to enhance the City’s appearance and mitigate certain effects of development projects. All new development projects pay this fee.



Figure 6 – Public Art at The Collection at Riverpark

Requirement 2. Amount of the fee.

The Public Art Program Fee for Fiscal Year 18/19 is summarized in Table 15.

Table 15: Public Art Program Fee

Land Use	Fee as of July 1, 2018
All Development (Per Square Foot of Roofed Area)	\$0.20

Requirement 3. Beginning and ending balance in the account or fund.

Table 16 summarizes the beginning and ending fund balances for the Public Art Program Fee for Fiscal Year 18/19.

Requirement 4. Amount of fees collected and the interest earned during the previous year.

Table 16 summarizes the fees collected and the interest earned for the Public Art Program Fee during Fiscal Year 18/19.

Table 16: Public Art Program Fee Fund Summary

Fund 547	
Public Art Program Fee	
Beginning Fund Balance as of July 1, 2018	\$ 280,133.53
Revenues	
Fees Collected	\$ -
Interest Earned	\$ 3,337.23
Other Revenues	\$ 200,613.38
Total Revenues	\$ 203,950.61
Expenses	
Project Expenses	\$ -
Art Projects	\$ (159,798.00)
Other Charges ¹	\$ (3,370.00)
Total Expenses	\$ (163,168.00)
Transfers In	\$ -
Transfers Out	\$ -
Ending Balance as of June 30, 2019	\$ 320,916.14

1) Other Charges include expenses for General Fund Indirect Charges, Other/Bank Charges, Developer Reimbursement, and Temporary Assistance.

Requirement 5. Identification of each public improvement for which fees were expended and the amount of expenditures, including the total percentage of the cost of the public improvement that was funded with fees.

Table 17 summarizes the expenditures this past year on Public Art Program Fee projects.

Requirement 6. An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement and the public improvement remains incomplete.

Table 17 summarizes the planned future expenditures for the Public Art Program Fee projects.

Table 17: Public Art Program Fee Project Expenditures

Project No.	Project Name	Project Budget	Fund 547 Expense to Date	Fund 547 Expense FY 18-19	Fund 547 Future Expenditures ¹	% Funded by Fee	Approx. Construction Start Date ¹
n/a	Downtown Mural Program	\$ 305,000	-	-	\$ 305,000	100%	2022
n/a	Downtown Sculptures Program	\$ 50,000	-	-	\$ 50,000	100%	2025
n/a	Citywide Mural Program	\$ 150,000	-	-	\$ 150,000	100%	2025
-	Direct Labor-Temporary	-	-	\$ 2,302	-	-	n/a
-	Employee Benefits	-	-	\$ 91	-	-	n/a
-	One Time Misc Expense ²	-	-	\$ 159,798	-	-	n/a
-	Indirect Charges ³	-	-	\$ 977	-	-	n/a
GRAND TOTAL		\$ 505,000	\$ -	\$ 163,168	\$ 505,000		

1) City of Oxnard 2019-2024 Capital Improvement Program. Construction start date may be revised pending availability of funds.

2) Funding for community art projects.

3) Indirect Charges include costs related to Human Resources, Finance, City Manager, City Attorney, Treasurer, City Clerk, City Council, etc.

Requirement 7. Description of each interfund transfer or loan made from the account, including the public improvement on which the transferred or loaned fees will be expended, and when each will be repaid and the rate of interest the account will receive on the loan.

There were no transfers or loans from this fund in Fiscal Year 18/19.

Requirement 8. Identification of any refunds made once determined that sufficient monies have been collected to fund fee-related projects.

No refunds were made from this fund in Fiscal Year 18/19.

Funds 603 and 605 Water Resource Development Fee and Capital Facility Charge

Requirement 1. Brief description of the type of fee in the account or fund.

The City collects a Water Resource Development Fee and Capital Facility Charge for new, expanded, or additional service connections based on the diameter of the meter installation directly related to the volume of water required for the new, expanded, or additional service connection.

The Water Resource Development Fee pays for the development of new water resources, such as recycled water, to offset demand by new customers, and water conservation projects, reducing water demand. The Water Resource Development Fee was adopted by Ordinance 2624 consistent with the requirement of Government Code Sections 54999 through 54999.6.



Figure 5 – Advanced Water Purification Facility, Oxnard

The Water Capital Facility Charge pays for master-planned capacity improvements to the City’s water system, such as the addition of new production, treatment, storage, transmission, and distribution facilities. The Water Capital Facility Charge was adopted by Resolution 9717 under Government Code Sections 54999 to 54999.6.

Requirement 2. Amount of the fee.

The Water Resource Development Fee and Capital Facility Charge for Fiscal Year 18/19 are summarized in Table 18.

Table 18: Water Resource Development Fee and Capital Facility Charge

Water Meter Size	Water Resource Development Fee as of July 1, 2018	Water Capital Facility Charge as of July 1, 2018	Total Water Fee
¾”	\$ 2,792	\$ 341	\$ 3,133
1”	\$ 5,583	\$ 682	\$ 6,265
1 ½”	\$ 8,375	\$ 1,023	\$ 9,398
2”	\$ 13,958	\$ 1,706	\$ 15,664
3”	\$ 30,708	\$ 3,752	\$ 34,460
4”	\$ 47,458	\$ 5,799	\$ 53,257
6”	\$ 92,125	\$ 11,257	\$ 103,382
8”	\$ 147,958	\$ 18,080	\$ 166,038
10”	\$ 315,457	\$ 38,548	\$ 354,005
12”	\$ 502,498	\$ 61,404	\$ 563,902

Requirement 3. Beginning and ending balance in the account or fund.

Tables 19 and 20 summarizes the beginning and ending fund balances for the Water Resource Development Fee and Capital Facility Charge for Fiscal Year 18/19.

Requirement 4. Amount of fees collected and the interest earned during the previous year.

Tables 19 and 20 summarizes the fees collected and the interest earned for the Water Resource Development Fee and Capital Facility Charge during Fiscal Year 18/19.

**Table 19: Water Resource Development Fee Fund Summary
Fund 603**

Water Resource Development Fee	
Beginning Fund Balance as of July 1, 2018	\$ 16,537,731.78
Revenues	
Fees Collected	\$ 896,145.00
Interest Earned	\$ 702,553.47
Other Revenues	\$ -
Total Revenues	\$ 1,598,698.47
Expenses	
Project Expenses	\$ (178,714.45)
Other Charges ¹	\$ (39,199.89)
Total Expenses	\$ (217,914.34)
Transfers In	\$ -
Transfers Out	\$ -
Ending Balance as of June 30, 2019	\$ 17,918,515.91

1) Other Charges include expenses for General Fund Indirect Charges, Other/Bank Charges, Developer Reimbursement, and Temporary Assistance.

Table 20: Water Capital Facility Charge Fund Summary

Fund 605 Water Capital Facility Charge	
Beginning Fund Balance as of July 1, 2018	\$ 2,648,252.49
Revenues	
Fees Collected	\$ 109,491.00
Interest Earned	\$ 113,428.31
Other Revenues	\$ -
Total Revenues	\$ 222,919.31
Expenses	
Project Expenses	\$ -
Other Charges ¹	\$ (3,872.04)
Total Expenses	\$ (3,872.04)
Transfers In	\$ -
Transfers Out	\$ -
Ending Balance as of June 30, 2019	\$ 2,867,299.76

1) Other Charges include expenses for General Fund Indirect Charges, Other/Bank Charges, Developer Reimbursement, and Temporary Assistance.

Requirement 5. Identification of each public improvement for which fees were expended and the amount of expenditures, including the total percentage of the cost of the public improvement that was funded with fees.

Tables 20 and 21 summarize the expenditure for this past year for the Water Resource Development Fee and Capital Facility Charge.

Requirement 6. An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement and the public improvement remains incomplete.

Tables 20 and 21 summarize the planned future expenditures for the Water Resource Development Fee and Capital Facility Charge.

Table 20: Water Resource Development Fee Project Expenditures

Project No.	Project Name	Project Budget	Fund 603 Expense to Date	Fund 603 Expense FY 18-19	Fund 603 Future Expenditures ¹	% Funded by Fee	Approx. Construction Start Date ¹
106002	Hueneme Road Recycled Water Pipeline - Phase II	\$ 16,320,000	\$ 243,354	\$ 131,483	\$ 14,120,000	89%	2021
116505	Great ASR Wells	\$ 1,465,169	\$ 152,228	\$ 25,513	\$ 491,043	44%	2021
186504	Campus PK ASR Well Pipe Phase 1	\$ 749,616	707,326	42,290	-	100%	Completed
n/a	AWPF Recycled Water Storage Construction	\$ 3,000,000	\$ -	\$ -	\$ 3,000,000	100%	2022
-	Indirect Charges ²	-	-	\$ 18,628	-	-	n/a
GRAND TOTAL		\$ 21,534,785	\$ 1,102,908	\$ 217,914	\$ 17,611,043		

1) City of Oxnard 2019-2024 Capital Improvement Program. Construction start date may be revised pending availability of funds.

2) Indirect Charges include costs related to Human Resources, Finance, City Manager, City Attorney, Treasurer, City Clerk, City Council, etc.

Table 21: Water Capital Facility Charge Project Expenditures

Project No.	Project Name	Project Budget	Fund 605 Expense to Date	Fund 605 Expense FY 18-19	Fund 605 Future Expenditures ¹	% Funded by Fee	Approx. Construction Start Date ¹
-	Aquifer Storage and Recovery (ASR) Wells Construction	\$ 7,800,000	-	-	\$ 7,800,000	100%	2022
-	AWPF Improvements - Phase II	\$ 28,333,334	-	-	\$ 28,333,334	100%	2022
-	Recycled Water Pond Construction	\$ 1,600,000	-	-	\$ 1,600,000	100%	2022
-	Indirect Charges ²	-	-	\$ 3,872	-	-	n/a
GRAND TOTAL		\$ 37,733,334	\$ -	\$ 3,872	\$ 37,733,334		

1) City of Oxnard 2019-2024 Capital Improvement Program. Construction start date may be revised pending availability of funds.

2) Indirect Charges include costs related to Human Resources, Finance, City Manager, City Attorney, Treasurer, City Clerk, City Council, etc.

Requirement 7. Description of each interfund transfer or loan made from the account, including the public improvement on which the transferred or loaned fees will be expended, and when each will be repaid and the rate of interest the account will receive on the loan.

There were no transfers or loans from these funds in Fiscal Year 18/19.

Requirement 8. Identification of any refunds made once determined that sufficient monies have been collected to fund fee-related projects.

No refunds were made from these funds in Fiscal Year 18/19.

Funds 613 and 623 Wastewater Connection Fee and Wastewater Treatment Connection Fee

Requirement 1. Brief description of the type of fee in the account or fund.

The City collects a Wastewater System Connection Fee and Wastewater Treatment Connection Fee for new, expanded, or additional service connections. The City imposes fees based on new development’s prorated share of the cost of constructing the improvements identified in the City’s Master Plans for Wastewater Treatment and Conveyance. The current wastewater fees were adopted by Ordinance 2709.

Requirement 2. Amount of the fee.

The Wastewater Connection Fee and Wastewater Treatment Connection Fee for Fiscal Year 18/19 are summarized in Table 22.

Table 22: Wastewater Connection Fee and Wastewater Treatment Connection Fee

Water Meter Size	Wastewater Collection Connection Fee as of July 1, 2018	Wastewater Treatment Connection Fee as of July 1, 2018	Total Wastewater Fee
5/8” & 3/4”	\$ 3,798	\$ 1,458	\$ 5,256
1”	\$ 7,596	\$ 2,916	\$ 10,512
1 ½”	\$ 11,394	\$ 4,374	\$ 15,768
2”	\$ 18,990	\$ 7,290	\$ 26,280
3”	\$ 41,778	\$ 16,038	\$ 57,816
4”	\$ 64,566	\$ 24,786	\$ 89,352
6”	\$ 125,334	\$ 48,114	\$ 173,448
8”	\$ 201,294	\$ 77,274	\$ 278,568
10”	\$ 429,174	\$ 164,754	\$ 593,928
12”	\$ 683,640	\$ 262,440	\$ 946,080

Requirement 3. Beginning and ending balance in the account or fund.

Tables 23 and 24 summarize the beginning and ending fund balances for the Wastewater Connection Fee and Wastewater Treatment Connection Fee for Fiscal Year 18/19.

Requirement 4. Amount of fees collected and the interest earned during the previous year.

Tables 23 and 24 summarize the fees collected and the interest earned for the Wastewater Connection Fee and Wastewater Treatment Connection Fee during Fiscal Year 18/19.

Table 23: Wastewater Collection Connection Fee Fund Summary

Fund 613	
Wastewater Collection Connection Fee	
Beginning Fund Balance as of July 1, 2018	\$ 2,016,291.59
Revenues	
Fees Collected	\$ 1,152,705.03
Interest Earned	\$ 59,944.79
Other Revenues	\$ -
Total Revenues	\$ 1,212,649.82
Expenses	
Project Expenses	\$ -
Other Charges ¹	\$ (8,997.95)
Total Expenses	\$ (8,997.95)
Transfers In	\$ -
Transfers Out	\$ -
Ending Balance as of June 30, 2019	\$ 3,219,943.46

1) Other Charges include expenses for General Fund Indirect Charges, Other/Bank Charges, Developer Reimbursement, and Temporary Assistance.

Table 24: Wastewater Treatment Connection Fee Fund Summary

Fund 623	
Wastewater Treatment Connection Fee	
Beginning Fund Balance as of July 1, 2018	\$3,232,537.30
Revenues	
Fees Collected	\$ 1,457,895.82
Interest Earned	\$ 172,807.71
Other Revenues	\$ -
Total Revenues	\$ 1,630,703.53
Expenses	
Project Expenses	\$ -
Other Charges ¹	\$ (8,519.04)
Total Expenses	\$ (8,519.04)
Transfers In	\$ -
Transfers Out	\$ -
Ending Balance as of June 30, 2019	\$ 4,854,721.79

1) Other Charges include expenses for General Fund Indirect Charges, Other/Bank Charges, Developer Reimbursement, and Temporary Assistance.

Requirement 5. Identification of each public improvement for which fees were expended and the amount of expenditures, including the total percentage of the cost of the public improvement that was funded with fees.

Tables 25 and 26 summarize the expenditure for this past year for the Wastewater Collection Connection Fee and Wastewater Treatment Connection Fee.

Requirement 6. An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement and the public improvement remains incomplete.

Tables 25 and 26 summarize the planned future expenditures for the Wastewater Collection Connection Fee and Wastewater Treatment Connection Fee.

Table 25: Wastewater Collection Connection Fee Project Expenditures

Project No.	Project Name	Project Budget	Fund 613 Expense to Date	Fund 613 Expense FY 18-19	Fund 613 Future Expenditures ¹	% Funded by Fee	Approx. Construction Start Date ¹
86101	Septic Convers. Loan Program	\$ 109,967	\$ 57,799	-	-	100%	Completed
12IN04	Master Plan Wastewater	\$ 2,904,720	753,076	-	-	28%	Completed
n/a	Rice Avenue Sewer Pipeline Improvements	\$ 1,380,000	\$ 50,000	-	\$ 1,330,000	100%	2023
n/a	Sewer Collection System - Odor Reduction	\$ 4,400,000	-	-	\$ 4,400,000	100%	2022
-	Indirect Charges ²	-	-	\$ 8,998	-	-	n/a
GRAND TOTAL		\$ 8,794,687	\$ 860,875	\$ 8,998	\$ 5,730,000		

1) City of Oxnard 2019-2024 Capital Improvement Program. Construction start date may be revised pending availability of funds.

2) Indirect Charges include costs related to Human Resources, Finance, City Manager, City Attorney, Treasurer, City Clerk, City Council, etc.

Table 26: Wastewater Treatment Connection Fee Project Expenditures

Project No.	Project Name	Project Budget	Fund 623 Expense to Date	Fund 623 Expense FY 18-19	Fund 623 Future Expenditures ¹	% Funded by Fee	Approx. Construction Start Date ¹
186626	AWTP Reliability Improvements	\$ 10,480,000	-	-	\$ 2,100,000	20%	2022
-	AWTP Electrical Improvements	\$ 16,941,000	-	-	\$ 5,500,000	32%	2023
-	Indirect Charges ²	-	-	\$ 8,519	-	-	n/a
GRAND TOTAL		\$ 27,421,000	\$ -	\$ 8,519	\$ 7,600,000		

1) City of Oxnard 2019-2024 Capital Improvement Program. Construction start date may be revised pending availability of funds.

2) Indirect Charges include costs related to Human Resources, Finance, City Manager, City Attorney, Treasurer, City Clerk, City Council, etc.

Requirement 7. Description of each interfund transfer or loan made from the account, including the public improvement on which the transferred or loaned fees will be expended, and when each will be repaid and the rate of interest the account will receive on the loan.

There were no transfers or loans from these funds in Fiscal Year 18/19.

Requirement 8. Identification of any refunds made once determined that sufficient monies have been collected to fund fee-related projects.

No refunds were made from these funds in Fiscal Year 18/19.

Fund Summary

Table 27 provides an accounting of each impact fee fund and a total impact fee account balance. The table summarizes the starting fund balance, the amount of fees collected, the interest earned, the total expenditures, and the fiscal year ending fund balance.



Table 27: Development Impact Fee Fund Summary

Description	Park Acquisition & Development	Storm Drain Facilities Fee	Circulation System Improvement Fee	Capital Growth Fee (Residential)	Capital Req. Growth Fee (Non-Residential)	Public Art Program Fee	Water Resource Development Fee	Water Capital Facility Charge	Wastewater Connection Fee	Wastewater Treatment Connection Fee
Fund No.	352	353	354	355	356	547	603	605	613	623
Starting Balance										
As of July 1, 2018	\$ 508,871	\$ 7,899,270	\$ 4,384,427	\$ 900,174	\$ -	\$ 280,134	\$ 16,537,732	\$ 2,648,252	\$ 2,016,292	\$ 3,232,537
REVENUES										
Fees Collected	\$ 87,400	\$ 199,831	\$ 3,122,668	\$ 1,003,571	\$ 264,359	\$ -	\$ 896,145	\$ 109,491	\$ 1,152,705	\$ 1,457,896
Interest	\$ 23,568	\$ 334,641	\$ 254,180	\$ 52,678	\$ 2,353	\$ 3,337	\$ 702,553	\$ 113,428	\$ 59,945	\$ 172,808
Other Revenues	-	-	1,239	-	116	200,613	-	-	-	-
Total Revenues	\$ 110,968	\$ 534,473	\$ 3,378,087	\$ 1,056,249	\$ 266,827	\$ 203,951	\$ 1,598,698	\$ 222,919	\$ 1,212,650	\$ 1,630,704
EXPENDITURES										
Project Expenditures	\$ (870)	\$ -	\$ (325,710)	\$ -	\$ -	\$ -	\$ (199,286)	\$ -	\$ -	\$ -
Other Expenditures ¹	\$ (992)	\$ (33,633)	\$ (315,647)	\$ (287,657)	\$ (6,191)	\$ (163,168)	\$ (18,628)	\$ (3,872)	\$ (8,998)	\$ (8,519)
Total Expenditures	\$ (1,862)	\$ (33,633)	\$ (641,358)	\$ (287,657)	\$ (6,191)	\$ (163,168)	\$ (217,914)	\$ (3,872)	\$ (8,998)	\$ (8,519)
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ (433,121)	\$ (144,374)	\$ -	\$ -	\$ -	\$ -	\$ -
Net Transfers	\$ -	\$ -	\$ -	\$ (433,121)	\$ (144,374)	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Balance										
As of June 30, 2019	\$ 617,977	\$ 8,400,110	\$ 7,121,156	\$ 1,235,645	\$ 116,263	\$ 320,916	\$ 17,918,516	\$ 2,867,300	\$ 3,219,943	\$ 4,854,722

¹: Other Expenditures include expenses for General Fund Indirect Charges, Other/Bank Charges, Developer Reimbursement, and Temporary Assistance.

Note: Small variances may exist due to display rounding.