



Citizen Advisory Groups, Boards and Committees Application Form

Thank you for your interest in serving on a City of Oxnard Citizen Advisory Group (CAG), Board or Committee. Please complete both pages. If completing the application by hand, please print clearly.

Return Completed Application to:
City of Oxnard, Office of the City Clerk
300 W. Third Street, 4th Floor
Oxnard, CA 93030
or email:
cityclerk@oxnard.org

To be eligible for appointment to any CAG, Board or Committee, an individual must meet the minimum qualifications:

- A. Eighteen years of age;
- B. Resident of the City of Oxnard;
- C. Not presently a member of any CAG;
- D. Completed application on file with City Clerk.

Certain CAGs require special qualifications, outlined below. Please verify your eligibility prior to submitting the application.

- **Downtown Design Review Committee:** members are not required to be a resident of the City; one member must be a licensed architect and one must own a business or property in the Central Business District Zone.
- **Measure O Citizen Oversight Committee:** one member must be active in a neighborhood council or association in the City and one must be active in a business organization in the City.
- **Mobilehome Park Rent Review Board:** members shall not be connected with the real estate or rental housing industry for their personal gain; members shall not be residents of or have financial interest in any mobilehome or mobilehome park.
- **Senior Services Committee:** members must have reached their 50th birthday

Per OCC Sec. 2-38 and Resolution No. 15,288, City of Oxnard employees, elected officials, and their relatives are Ineligible to apply

Name: _____
FIRST MIDDLE LAST

What Council district do you reside in? _____ Date of Birth: _____

Address: _____

Phone Number: Home Cell: _____

E-mail: _____

Current/Previous Employer: _____

Occupation/Title: _____

Which CAG, Board or Commission Are You Applying For? If interested in more than one, please rank your top three choices in order of preference:

- _____ Commission on Homelessness
- _____ Community Relations Commission
- _____ Cultural Arts Commission
- _____ Downtown Design Review Committee
- _____ Measure O Citizen Oversight Committee
- _____ Mobilehome Park Rent Review Board
- _____ Parks, Recreation and Community Services Commission
- _____ Planning Commission
- _____ Senior Services Commission

1. Please briefly explain why you want to serve on this CAG, Board or Committee:

2. Please list any boards, committees, or groups you are presently serving on or involved with:

3. Have you ever served on a CAG, Board or Committee? If so, please indicate the name and date(s) of service:

4. Summarize your qualifications for appointment (e.g. education, training, experiences). If there are specific qualifications for the CAG, Board or Committee you are interested in, please explain how you meet those qualifications.

5. Is there anything else you would like to share about yourself or your experiences that you believe would speak to your ability to serve? (If necessary, include attachments with your submitted packet)

Submission of this application does not guarantee you will be selected to serve. This application will be considered active for a period of four years. After four years, it is necessary to file a new application to retain eligibility for consideration for appointment. Appointees will be required to complete a formal background check prior to appointment.

Applicant's Signature

I certify that, to the best of my knowledge, all statements in this application are complete and true. I further certify that if I am appointed, I will serve fairly, impartially and to the best of my ability. I agree and understand that any misstatement of material fact will cause me to forfeit all rights to appointment to a CAG, Board or Commission with the City of Oxnard.

SIGNATURE

DATE

About the City of Oxnard Boards, Commissions and Committees:



Commission on Homelessness reviews and evaluates the City's homeless services, recommends programs and strategies for preventing and reducing the incidence of homelessness in the City, and serves as a liaison between the City Council and members of the community in matters related to homelessness issues.

Meets: first Monday of each month at 4:00 p.m. in Council Chambers

Community Relations Commission works to investigate, discourage, and prevent practices involving group prejudices, racial tension, intolerance or differences in treatment or favoritism of persons on a basis other than individual merit; the CRC promotes mutual understanding and respect among all residents, participates in educational campaigns devoted to eliminating these practices, cooperates with City, State, Federal and other agencies in order to promote better community relations, endorses community events that improve community relations in the City, and advises the City Council on these matters.

Meets: third Monday of each month at 6:00 p.m. in Council Chambers (fourth Monday in January and February due to the holidays)

Cultural Arts Commission fosters cultural arts in the City through development of public arts projects, assistance with cultural arts grants, partnerships with local arts organizations and supporters, building a growth continuum of education, training and arts, and makes recommendations to City Council about ordinances regarding public art.

Meets: first Wednesday of each month at 4:30 p.m. in Council Chambers

Downtown Design Review Committee reviews applications for exterior changes to buildings and property in the Downtown Zoning Districts.

Meets: second and fourth Thursday of each month at 9:00 a.m. in the West Conference Room at the City of Oxnard Service Center as needed

Special qualifications: Members do not need to be residents of the City. One member shall be a licensed architect and one member shall own a business or property in the Central Business District Zone.

Measure O Citizen Oversight Committee was created by the City Council to provide citizen oversight of Measure O revenues. The Committee reviews the use of Measure O revenues in conformance with allocations approved by the City Council. **Members of the Measure O Citizen Oversight Committee are eligible to serve on another CAG.**

Meets: quarterly, typically in January, April, July and October in Council Chambers at 4:00 p.m.

Special qualifications: One member shall be active in a business organization representing the business community located in Oxnard, and one member shall be active in a Neighborhood Council, or Neighborhood Association located in the City of Oxnard.

Mobilehome Park Rent Review Board members are appointed to investigate, hold hearings on, and pass upon issues related to mobilehome park rent stabilization; to make or conduct such independent hearings or investigations as may be appropriate; and to adjust maximum rents either upward or downward upon completion of its hearings and investigations.

Meets: as needed in City Council Chambers

Special qualifications: members shall be persons who are not connected with the real estate or rental housing industry for their personal or financial gain; members shall not be residents of or have any financial interest in any mobilehome or mobilehome park.

Parks, Recreation and Community Services Commission serves as a liaison between the City Council and the community in matters related to parks and recreation and community services activities, advises City staff on future parks and recreation and community services programs, and receives suggestions on general community parks and recreational and community services policy issues and makes recommendations to the City Council.

Meets: fourth Wednesday of each month at 5:30 p.m. in the Council Chambers

Planning Commission's role is to make sound land use decisions supporting the mission statement. The mission of Oxnard's planning division is to create, preserve and enhance the quality of the City's natural and built environments through implementation of the General Plan, zoning ordinance, adopted specific plans, Local Coastal Plan, and the coastal zoning ordinance.

Meets: first and third Thursday of each month at 6:00 p.m. in the Council Chambers

Senior Services Commission analyzes, defines and investigates issues and needs of the senior citizens in the City, develops and recommends solutions for problems affecting senior citizens to the City Council and other appropriate community organizations and agencies, disseminates information and educational materials that will assist in enhancing the quality of life of senior citizens and treatment of senior citizens, and serves as a liaison between the City Council and the community on these matters.

Meets: second Tuesday of each month at 9:00 a.m. at the Joslyn Lawn Bowls Clubhouse

Special Qualifications: Members must have reached their 50th birthday.

If appointed, there may be additional participation required outside of the scheduled meetings. By submitting this application, I acknowledge that I have sufficient time to devote to this responsibility and will attend the required meetings.

Please initial here